



MODEL UNITED NATIONS CLUB

May 6, 2011

Dear Parents of students attending SUZMUN,

We are excited to be traveling next week to the 3rd Annual SUZMUN conference at Suzhou-Singapore International School. Our students will have a chance to interact with nearly 100 other MUNers from more than ten different schools. Not only will the trip be stimulating, it will also give each of our students a chance to show off the research they have been doing this spring. In total, nine students will be attending. Shaun Chen once again has been selected as Chair of the General Assembly. Also, Kathryn Yin applied for and received the opportunity to represent the USA in the Security Council. Stephanie Tang and Florine Spiekerman are for the first time participating in the Security Council. Maiti Rooth is attending her first conference and has the chance to be guided by the rest of our very capable delegation: Isaac Bender, Maddie Hah, Carolin Lohbeck, and Howard Yuen. Accompanying the students will be John Milton and me.

In this communication, you will find trip details and a breakdown of the costs for the trip. The total is RMB 450 for each student. The students should bring this money with them on the trip, although they can give it to Mr. Robinson anytime next week. The specific travel details are listed below. The itemized costs are: 80 RMB conference registration fee, 200 RMB for the bus trip, 120 RMB for the hotel room, and 50 RMB student supervision fee. The attached Trip Permission Form and Code of Conduct must also be signed and returned to Mr. Robinson before the student can attend this conference.

General Expectations and Policies:

1. In the final week before the trip, students will continue to work on their resolutions and opening speeches. Students should also visit the conference website and read the research reports that relate to their topic.
2. During the trip, students will follow the Code of Conduct, with special emphasis on the fact that they are representing their school. At all times, students must respect each other and the conference proceedings. Disciplinary action in the event of poor behavior can include being "grounded" with the trip chaperones or even being dismissed from the trip.
3. Parents are reminded that students on MUN trips pay a supervision fee. These funds are used to support the teachers who have taken over 24-hour care of your child. The per student supervision fee is 50 RMB for this trip.

Thank you again for your support of the Model UN Club. Please do not hesitate to call me on my cell phone or send me an e-mail (hismun@scischina.org) if you have any questions before or during the trip.

Sincerely,
Thomas Robinson
HIS MUN Coordinator

www.scischina.org



Hangzhou International School

杭州國際學校

SUZMUN III, May 13-14, 2011 - Trip Details

| | |
|--|--|
| Cell phone number for Thomas Robinson | 135-6884-4501 |
| We will stay at 苏州钟慧植园宾馆 Zhonghui Zhiyuan Hotel This hotel is not fancy but conveniently located near the school. Breakfast is an additional 20 RMB. | Direct Telephone to the Hotel: 800 820 6666 The website for the hotel: http://hotels.ctrip.com/domestic/showhotelinfo.aspx?hotel=61119 Each student will pay 120 RMB for the hotel room. |
| We will travel by bus. There are a total of 18 seats, leaving sufficient room for luggage. Each student will contribute 200 RMB towards the cost of the bus. | Students should wear uniforms to school on Friday. They will be given the chance to change out of their uniforms before we leave the school. During the day Friday, students will be able to store their luggage and hang their jackets in the backstage room of the auditorium. |

What to bring:

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| Passport | A passport or Chinese ID card is needed to check in to the hotel. Passports will be kept by Mr. Robinson during the trip and returned as soon as we arrive in Hangzhou. |
| Suggested 50 to 100 RMB per day for food. | The conference will provide lunch on Saturday. The group will eat dinner together on Friday and Saturday. |
| Business attire for the conference | Male delegates are expected to wear a suit jacket with a tie and dress shoes. Female delegates can wear blouse with pants or skirt. Sneakers and jeans are not acceptable. |
| Paper and pen, and some schoolbooks. | During the conference, students need to take notes and send notes. Also, many papers will be handed to them. It is helpful to have a folder or binder to manage all of this material. |
| A USB flash drive | At the conference, students will have the opportunity to combine the resolution they have written with other delegates' resolutions. An electronic copy of the resolution is essential. |

Students are responsible for any electronic equipment they bring.

The use of MP3 players is not allowed during the conference hours. Computers are supplied at Suzhou-Singapore International School for doing the normal work required of the conference, such as combining resolutions with those written by other delegates.

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Trip and Conference Schedule

| Time | Event | Details |
|----------|--|--|
| Friday | | |
| 3:30 pm | Leave HIS | The bus will be parked in front of the school. We might stop at McDonalds during the trip if the students are hungry. |
| 7:00 pm | Arrive in Suzhou, check in at hotel. | |
| 8:00 pm | Dinner near Suzhou-Singapore International School. | We will most likely eat at a Chinese restaurant near the hotel. There are numerous choices within walking distance. |
| 10:30 pm | Curfew | Students must be in their rooms and lights must be out. |
| Saturday | | |
| 7:00 am | Wake-up call and breakfast | |
| 8:30 am | Check out of the hotel | |
| 9:00 am | Register at the conference | Each student must pay 80 RMB for the conference. This includes a cafeteria lunch on Saturday. |
| 6:00 pm | Conference ends | We will eat dinner at a mall near Suzhou-Singapore International School. Many international chains are located in the food area of the mall. |
| 8:00 pm | Leave Suzhou | |
| 11:00 pm | Return to HIS | |

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